

Record of Proceedings

Minutes of the December 16, 2024, Regular Meeting HURON CITY SCHOOL DISTRICT BOARD OF EDUCATION

Meeting Number 2024-20

Call to Order - Meeting called to order at 6:00 PM

Mrs. Jody Mast, Board President, called to order the Regular Meeting of the Huron City School District on November 18, 2024, in the Board Conference Room (Tiger Union at HHS) of the Huron City School District Board of Education. The following members responded to roll call:

Roll Call:

Mrs. Stacey Hartley	Present
Mrs. Stacy Hinnners	Present
Dr. Elizabeth Laffay	Absent
Mrs. Jody Mast	Present
Mr. Chris Rager	Present

Pledge of Allegiance

Mrs. Mast led all who were present in the Pledge of Allegiance.

Approval of Agenda

It was moved by Mrs. Hinnners and seconded by Mr. Rager to approve the regular meeting agenda as presented.

Roll Call:

Mrs. Hinnners	Yes
Mr. Rager	Yes
Mrs. Hartley	Yes
Mrs. Mast	Yes

Motion Passed.

Audience/Community Public Participation-

- None

Administrative Report

Mr. Carter gave a presentation to the board about the operations, maintenance, cafeteria and bussing breaking down each group and giving us details on them.

Grant Bauer provided school updates to the board. Model UN took 21 students to Columbus and it was a very rewarding experience. Several students were nominated for peer leader advisory council which is a national council for the sources of strength program. All winter sports have officially started and are going very well.

24-0068
Agenda
Approval

Dr. McDonald reported that exams are currently underway. We have support from community-based organizations who are donating to make sure that students in need are having a great Christmas. Reading scores are in and we have a 70% passage rate and we are very proud of the staff on the improvements. On tonight's agenda we are looking for approval for two academic items, Parent Square and Varsity Tutors.

Financial reporting covers all actual revenues and expenditures through November 30, 2024. All trending data is offered from most recent historical data.

- A. We are 5 months into the fiscal year and should be at 42% for revenues and expenditures. Revenues for all funds were at 41.9% of anticipated, general fund revenues were at 43%. Expenditures in all funds were 38.6% of expected-expenditures for the general fund were at 37.6%.
- B. Donations for the month of November 2024 totaled \$7,293 to the Huron Memorial Scholarship Fund, Woodlands, and for the spirit bus to the football playoff game.
- C. Amended Appropriations- Budget revisions were made to include new money that has come in since appropriations approved in September. There has been no revisions to funds other than the new funds that were created.
 - The GAAP report has been completed and the regular FY24 audit is finishing up. The auditors anticipate being finished before the end of the month. I have attached the filed GAAP report as well as the DRAFT audit report. There are a couple more things for the audit to finish before issuing the final but wanted to get you the DRAFT they sent to me for you to review.
 - I am working on the Capital Spending Plan with other administrators. My plan was to have this for you at our meeting Monday, but we are still gathering data to expand this document. We are trying to be more specific with the needs of the district and when we will need to act on those. I may not have it for the meeting Monday but I will get it out to you as soon as we have it completed. I plan to present this to the board at our January meeting.

Dr. James Tatman, Superintendent, reviewed the Superintendents recommendations on the board agenda for approval.

Consent Items for Approval:

It was moved by Mrs. Hartley and seconded by Mr. Rager to approve the following items:

Approval of Minutes (consent)

-Approve the November 18, 2024 Regular Meeting Minutes, as presented.

Treasurer Recommendations for Approval (consent)

-Monthly financial reports for November 2024 as presented.

-Donations for November 2024:

24-0069
Approval of
Consent
Items

From	Benefactor	Amount
The Sidney Frohman Foundation	Huron Memorial Scholarship Fund	\$5,000.00
Ohio State Eagles	Woodlands to purchase Tony Legando books	\$1,790.00
Anonymous	Spirit Bus trip to Bluffton Driver and fuel	\$288.00
Matthew Ayers	Spirit Bus trip to Bluffton cost of admission	\$215.00
		\$7,293.00

- Review and accept amended appropriations: Budget revisions were made to include new money that has come in since the FY Permanent Appropriations were made in September and other revisions to the budget.

Superintendent Recommendations for Approval (consent):

- Approve the three-year service agreement with Parent Square for engagement and website services.
- Approve Varsity Tutors Agreement for the 2024-2025 school year.
- Approve services with Energility LCC for energy Audit, contract attached.
- Approve the Automated Logic software maintenance plan.
- Approve Tremco Roofing and Building Maintenance contract for 2025, roof warranty/coverage.
- Approve promotional video services by New Departures Films per the attached quote, not to exceed \$4,000.
- Approve OSBA contract for 2025
- Approve the certified personnel items:

Employment of the following staff, contingent upon a satisfactory criminal records check as required by law, possession of necessary State licensure, and past employment verification:

- **Wallace, Janis** - paid for our Health Class CPR certifications for SY 2024-2025 at a rate of \$25 per hour, not to exceed 20 hours
- Approve the following Classified positions:
- **Schaffer, Agnes** - accept resignation for retirement as a Building Custodian, effective February 28, 2026.
 - **Schoolcraft, Rebecca** - accept resignation as a School Bus Driver, effective December 20, 2024.

Employment of the following staff, contingent upon a satisfactory criminal records check as required by law, possession of necessary State licensure, and past employment verification:

- **Kozich, Kelly** - approve to pay her for bus training with OBI, not to exceed 30 hours, at her hourly rate
- **Gaydosh, Diane** - approve voluntary transfer to McCormick Middle School and Woodlands Elementary as an educational aide for 4.25 hours per day at current step rate of the educational aide schedule, effective January 6, 2025, and 2 hours per day as special needs transportation aide at current step rate effective January 6, 2025.
- **Gaydosh, Diane** - approve award of McCormick Middle School cafeteria worker contract 1.75 hours per day at her current step rate of the cafeteria schedule, effective January 6, 2025
- **Lundquest, Amy-Dee** - approve increase of contracted hours by 30 minutes per day at her current step rate, effective January 6, 2025.
- **Buzeck, David** - approve employment as an On-Board Instructor services and training to earn credential at the regular step rate.

-Approve the following stipend contracts:

Employment of the following staff, contingent upon satisfactory criminal records check as required by law, possession of necessary State licensure, and past employment verification:

- **Buczek, Dave** - approve award of Article 29 additional credential/certification stipend, level 3, upon award of On-Board Instructor Certification
- **Hohman, Laura** - approve stipend payment for Middle School Musical Director Choreographer of \$1,000. (*Dramatics fund account*)
- Approve payment of \$250 stipend for Job Description ad hoc committee services performed for the following certified staff:
 - Kaufman, Rachael
 - Scherly, Christina
 - Tomson, Chelsea

Roll Call:

Mrs. Hartley	Yes
Mr. Rager	Yes
Mrs. Hinnars	Yes
Mrs. Mast	Yes

Motion Passed

Board Discussion

-First Reading of Huron City Schools Policies

NEW POLICIES

- ACC- Political Commitments
- DAB - General Revenue Fund Cash Balance
- JEDC - Religious Expression Days

NEW EXHIBIT

- EBCE-E - Acknowledgment of Receipt of Auditor of State Fraud-Reporting System Information

REVISED POLICY

- BDDG - Minutes
- DJC - Bidding Requirements
- IGD - Cocurricular and Extracurricular Activities
- IGDJ - Interscholastic Athletics
- JECBC - Admission of Students From Non-Chartered or Home Education
- JED - Student Absences and Excuses
- DM - Deposit of Public Funds
- EBBA - First Aid
- EBCE-R - Protection for Reporting Safety and Fraud Violations
- EDE - Computer/Online Services
- GCD - Professional Staff Hiring
- GDC/GDCA/GDD - Support Staff Recruiting/Posting of Vacancies/Hiring
- IC/ICA - School Year/School Calendar
- IGAE - Health Education
- IGAI/IGAH - Family Life Education/Sex Education
- JEDA - Truancy
- JHG - Reporting Child Abuse and Mandatory Training
- ACAA - Sexual Harassment
- ACAA-R - Sexual Harassment Grievance Process
- DAB - General Revenue Fund Cash Balance

- Stakeholder Facility Committee Update

- Our sub groups have been meeting and gathering information that will be shared at our next Facility Committee meeting on January 12th.

- District Financial Whitepaper

- The district has compiled a white paper to address our plans for the additional revenue from the new property tax valuations. This white paper can be found on the district's website under the treasurer's page.

Executive Session

Motion by Mrs. Hinnners, second by Mrs. Hartley to go into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee, official or regulated individual.

Roll Call:

Mrs. Hinnners	Yes
Mrs. Hartley	Yes
Mr. Rager	Yes
Mrs. Mast	Yes

24-00670
Executive
Session

Motion Passed

The board adjourned to executive session at 6:54 p.m.

Jody Mast, Board President, called the meeting back to regular session at 7:26 p.m.

Next Meeting

The next regular meeting of the Huron Board of Education will be January 13th at 6:00 pm. The meeting will be held at the Board Conference Room (Tiger Union at HHS) of the Huron City School District Board of Education, 710 Cleveland Road West, Huron.

Adjournment

There being no further business to come before the Board, Mrs. Hinnners moved that the meeting be adjourned. The motion was seconded by Mr. Rager.

Roll Call:

Mrs. Hinnners	Yes
Mr. Rager	Yes
Mrs. Hartley	Yes
Mrs. Mast	Yes

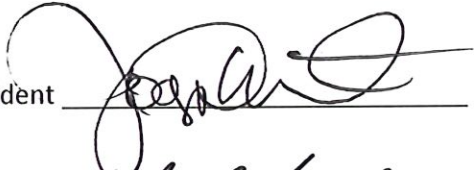

Motion Passed.

24-0071
Adjournments

Mrs. Mast declared the meeting adjourned at 7:27 p.m.

Board President

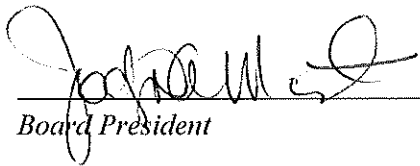
Board Treasurer

Certificate of Available Resources

Certificate
Section ORC §5705.412

IT IS HEREBY CERTIFIED the Huron City School District Board of Education, Erie County, Ohio has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year.



Board President

Board Treasurer

Comments:

See ORC §5705.412

This certificate must be attached to any contract or order involving the expenditure of money with certain statutory exceptions.